

**Oldham Borough Council  
Record of Decision**



1. **TITLE:** Marlborough Street Community Centre

2. **SERVICE AREA:** Economy Directorate

3. **PURPOSE OF DECISION**

To seek approval to appoint S I Sealy & Associates Limited to provide Mechanical & Electrical (M&E) design services and tender documentation via the direct award process for the purpose of seeking tenders for the refurbishment of the Marlborough Street Community Centre.

Requirement to refurbish and undertake necessary M&E alterations to the Marlborough Street Community Centre to ensure this community space is available for use by the local community as quickly as possible.

Oldham Borough Council, Property Section have worked in partnership with SI Sealy previously on schemes, which have been delivered to the standard and quality expected from Oldham Council. It is for this known entity and requirement to expedite production of tender documentation to progress the works that this appointment is being recommended.

4. **DECISION MADE BY:** Director of Economy

5. **DECISION:**

RESOLVED - That:

To directly award the M&E Design Services to S I Sealy. They have provided a written submission confirming they can meet the requirements of the Council in accordance with the terms and conditions in the compliant Framework Agreement (Rise) for £27,000.00.

Due to the Council's previous knowledge and experience of working with S I Sealy, together with confirmation that they are already on a Framework, makes a direct award the preferred option as the procurement process can be achieved quickly meeting the Councils requirement to progress the scheme.

6. **REASON FOR DECISION**

Option 1 - to directly award the M&E Design Services to S I Sealy. They have provided a written submission confirming they can meet the requirements of the Council in accordance with the terms and conditions in the compliant Framework Agreement (Rise) for £27,000.00.

Option 2 - to seek alternative M&E consultants from similar Frameworks to submit a quotation. This would increase the duration to procure the M&E consultant delaying progress on the scheme and uncertainty on a consultant's ability to deliver within the required timescale.

Option 3 - is to procure a consultant through an open tender process. This would be the longest procurement option. Due to this reason and the uncertainty on consultant's ability to deliver within the required timescale; this is not an option.

Option 4 - is to deliver the scheme utilising in-house staff. Due to lack of resource and capacity currently, this is not a viable option.



**7. ALTERNATIVE OPTIONS CONSIDERED**

Option 2 - to seek alternative M&E consultants from similar Frameworks to submit a quotation. This would increase the duration to procure the M&E consultant delaying progress on the scheme and uncertainty on a consultant's ability to deliver within the required timescale.

Option 3 - is to procure a consultant through an open tender process. This would be the longest procurement option. Due to this reason and the uncertainty on consultant's ability to deliver within the required timescale; this is not an option.

Option 4 - is to deliver the scheme utilising in-house staff. Due to lack of resource and capacity currently, this is not a viable option.

**8. INTERESTS AND NATURE OF INTERESTS DECLARED**

None

**9. PRINCIPAL GROUPS CONSULTED:** Detailed in the report